

THE WHITE HOUSE

WASHINGTON

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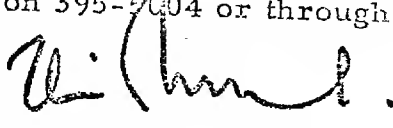
February 18, 1977

MEMORANDUM FOR

The Secretary of State
The Secretary of the Treasury
The Secretary of Defense
The Secretary of Agriculture
The Secretary of Commerce
The Secretary of Labor
The Secretary of Housing and Urban
Development
The Director, Office of Management
and Budget
The Chairman, Council of Economic
Advisers
The Director of Central Intelligence
The Assistant to the President for
Domestic Affairs and Policy
The Assistant to the President for
Energy Policy
The Acting Special Trade Representative
The Secretary to the Cabinet

The President has named Henry Owen as his Personal Representative with the personal rank of Ambassador for the preparation leading up to the Summit Meeting later this year. For this purpose, Mr. Owen should be invited to all PRC, EPG and EPG Deputy Meetings dealing with subjects relevant to the agenda of the Summit. In this connection, he should receive all papers pertaining to PRM/NSC Nos. 7, 8, 9, 12 and 15.

Mr. Owen's office will be in Room 380, the Old Executive Office Building, and he may be reached on 395-5004 or through my office.


Zbigniew Brzezinski

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Approved For Release 2004/03/12 : CIA-RDP80M00165A002200030005-3

EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	ADCI		X		
2	DDCI				
3	D/DCI/IC		X		
4	DDS&T		X		
5	DDI		X		
6	DDA				
7	DDO		X		
8	D/DCI/NI		X		
9	GC				
10	LC				
11	IG				
12	Compt				
13	D/Pers				
14	D/S				
15	DTR				
16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	D/EE0				
21	E. Page		X		
22	L. Lapham		X		
SUSPENSE		Date			

Remarks:

cc: Admiral Turner's Book

Executive Secretary

19 Feb 77

Date

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